



HIGHER EDUCATION SUPPORT ACT 2003

Notice under subsection 19-70(1)

I, Dr Andrew Taylor, A/g Group Manager, Research and Economic Group, Department of Education and Training, as delegate of the Minister for Education and Training under paragraph 238-5(1)(b) of the [Higher Education Support Act 2003](#) (HESA) for the purposes of subsection 19-70(1) of HESA:

1. Require you to give to me data for the 2018 Higher Education Data Collection, the requirements for which are set out in the 2018 Higher Education Data Requirements and Change Control document.

All 2018 reporting requirements can be accessed at:

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| Higher Education Student Data Collection | http://heimshelp.education.gov.au/sites/heimshelp/resources/pages/he-student-data-collection |
| Higher Education Staff Data Collection | http://heimshelp.education.gov.au/sites/heimshelp/resources/pages/he-staff-data-collection |
| University Applications and Offers Data Collection | http://heimshelp.education.gov.au/sites/heimshelp/resources/pages/apps-offers-data-collection |

2. Under subsection 19-70(2) of HESA, I approve the form in which you must give all the data required by this Notice to me as electronic data files which must be lodged by you via the following department submission methods:

- the Higher Education Provider Client Assistance Tool (HEPCAT);
- a web service channel;
- and/or the department web application.

The documents for these submission methods can be accessed or downloaded at:

<http://heimshelp.education.gov.au/sites/heimshelp/resources/pages/systems-and-access>.

The documents are also available in hard copy by phoning HEIMS Data Collections on (02) 6240 7487 or emailing HEIMS.datacollections@education.gov.au.

You are required to check for any changes which may, from time to time, be made to the data requirements. All changes to the requirements for the Higher Education Data Collection will be noted in the 2018 Higher Education Data Requirements and Change Control document.

A summary of the changes will also be included in the HEIMS Data Collections Newsletters available from:

<http://heimshelp.education.gov.au/sites/heimshelp/news/pages/heimshelp-news>.