



VET FEE-HELP STUDENT DATA COLLECTION REPORTING SCHEDULE

The following reporting schedule should be read in conjunction with the relevant scope documents.

Submission	Reporting Year	2014												2015								
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
VET Course of Study Submission	<i>reported prior to the first student submission</i>																					
VET Student Submission (a)	2014					31			31			31					31					
VET Unit of Study Completions Submission	2014																	30				
VET Course Completions Submission	2014																	30				
Revisions (b)	<i>Prior to each Student data reporting period and as required by provider</i>																					
Verification (c) of VET Student Data	2014 half year	<i>Commences September 15 - Sign Off by October</i>												15								
	2014 full year																		15			
Verification (c) of VET Completions Data	2014 full year																		15			

Notes

- (a) Student data to be reported 31 May 2014 is for units of study with a census date between 1 January and 31 March 2014
 Student data to be reported 31 August 2014 is for units of study with a census date between 1 April and 30 June 2014.
 Student data to be reported 31 October 2014 is for units of study with a census date between 1 July and 31 August 2014.
 Student data to be reported 31 March 2015 is for units of study with a census date between 1 September and 31 December 2014 .

(b) Submit any outstanding revisions prior to each Student data reporting period to ensure accurate debt information is transferred to the ATO.

(c) For more information about the Verification process see the Verifying your data toolkit on HEIMSHelp.