



Australian Government
**Department of Industry
Innovation, Science, Research
and Tertiary Education**

Web: www.innovation.gov.au

ABN: 74 599 608 295

HIGHER EDUCATION SUPPORT ACT 2003

Notice under subsection 24 (1) of Schedule 1A of HESA

I, Jessie Borthwick, Division Head, Tertiary Quality and Participation Division, Department of Industry, Innovation, Science, Research and Tertiary Education (DIISRTE) and a delegate of the Minister for Tertiary Education under paragraph 238-5(1)(b) of the *Higher Education Support Act 2003* (HESA) for the purposes of clause 24 (1) of Schedule 1A to HESA:

1. Require you to give to me data for the 2014 VET FEE-HELP Data Collection, the requirements for which are set out in the 2014 VET Data Requirements and Change Control document. All 2014 reporting requirements can be accessed at:
<http://heimshelp.deewr.gov.au/sites/heimshelp/Resources/Pages/VET-FEE-HELP-Data-Collection>
2. Under subsection 24 (1) of Schedule 1A to HESA, I approve the form in which you must give all the data required by this Notice to me as electronic data files which must be lodged by you via the following DEEWR submission methods:
 - the Higher Education Client Assistance Tool (HEPCAT);
 - a web service channel; and/or
 - the department web browser.

The documents for the above-mentioned submission methods are available for download at:
<http://heimshelp.deewr.gov.au/sites/heimshelp/support/pages/system-requirements>

The documents are also available in hard copy by phoning HEIMS Data Collections on (02) 6240 7487 or emailing heims.datacollections@deewr.gov.au

You must check for any changes which may, from time to time, be made to the requirements for the data. All changes to the requirements for the data for the VET Data Collection will be noted in the 2014 VET Data Requirements and Change Control document and a summary of the changes will also be included in the HEIMS Data Collections Newsletters available for download at
<http://heimshelp.deewr.gov.au/sites/heimshelp/news/pages/heimshelp-news>

Jessie Borthwick
27 March 2013