



HIGHER EDUCATION SUPPORT ACT 2003

Notice under subclause 24(1) of Schedule 1A

I, Neil McAuslan, Acting Group Manager, Tertiary Frameworks Group, Department of Education, Employment and Workplace Relations (DEEWR) and a delegate of the Minister for Education under paragraph 238-5(1)(b) of the *Higher Education Support Act 2003* (HESA) for the purposes of subclause 24(1) of Schedule 1A of HESA:

require you to give to me data (the data) for the Vocational Education and Training (VET) FEE-HELP Data Collection for the 2012 Reporting Year the requirements for which are set out in the 2012 VET Data Requirements and Change Control document (2012 VET Requirements document) which can be downloaded at:

http://heimshelp.deewr.gov.au/sites/heimshelp/2012_data_requirements/2012vet/pages/vet-2012

You must check for any changes which may, from time to time, be made to the requirements for the data. All changes to the requirements for the data will be noted in the 2012 VET Requirements document and a summary of those changes will also be included in the HEIMS Data Collections Newsletters available for download at:

<http://heimshelp.deewr.gov.au/sites/heimshelp/news/pages/newsletters-welcome-page>

Under subclause 24(2) of Schedule 1A of HESA, I approve the form in which you must give the data required by this Notice to me as electronic data files which must be lodged by you via the following DEEWR submission methods:

- the Higher Education Client Assistance Tool (HEPCAT);
- a web service channel; and/or
- the DEEWR web browser.

The documents for the above-mentioned DEEWR submission methods can be downloaded at: HEPCAT: <http://heimshelp.deewr.gov.au/sites/heimshelp/support/pages/hepcat-support>.

Web service channel/Web browser:

<http://heimshelp.deewr.gov.au/sites/heimshelp/support/pages/system-requirements>.

The documents are also available in hard copy by phoning HEIMS Data Collections on (02) 6240 7487 or emailing heims.datacollections@deewr.gov.au.

Neil McAuslan
Acting Group Manager
Tertiary Frameworks Group
11 March 2011

